



Federal Way Kings  
Board Meeting  
12/11/09

Present: Hugh Moore, Mike Murphy, Paul Havick, Judy Williams, Julie Montiel, Jean Blackburn, Angela Turley

Coaches: Wendy Neely, Jenn Messler  
Guest: Dan Smith

The minutes from 11/4/09 were reviewed. Judy made a motion to accept the minutes, Julie seconded, motion passed.

Annual Meeting minutes from 11/21/09 were corrected. Judy made a motion to accept the minutes, Julie seconded, motion passed.

**Treasurer Report:**

Judy stated that we have \$17,586 as of 12/10/09. We still have wages and pool fees to pay. We are in good shape financially. Judy has consulted with Jeanne Ensign regarding taxes, and we don't have to pay B&O tax, we might owe some sales tax on merchandise.

**Payment Policy:**

Judy handed out the policy for review. We discussed giving a receipt for members who pay by cash. Swimmers need to notify Judy by the 15<sup>th</sup> of the month if they are not swimming the next month. Dan will send out the policy to members by email.

**Club Assistant:**

Club Assistant requires the USMS membership. Hugh had a concern about security, and the member's password.

**Coaches Report:**

Wendy reported that we have 206 swimmers, which includes Tri-Time swimmers.

**Champs:**

Hugh gave us a Champs Financial Report. In 2008, we had a small meet, and made \$1300. In 2009, we made \$3,700 profit, which is higher than most meets. Even if costs increase, we can justify charging the same for the 2010 meet. Hugh recommended that we ask PNA for the same fee as last year. Mike made a motion to ask PNA to keep the fee the same, Judy seconded, motion passed.

Hugh recommended that we have the entry deadlines for both paper and online, 14 days prior to the meet. He recommended 1 set of relays each day, relays before the distance events, and end the day with the distance event. The Board agreed for Hugh to give these suggestions to PNA. Champs meet is April 10 & 11<sup>th</sup>, 2010.

**President's Report:**

As outgoing President, Hugh recommended to the Board:

- \*Be familiar to the FWM By-Laws
- \*Annual Review of Coaches is due in January or February
- \*Taxes due May 15
- \* Filing to the Secretary of State is due 4/30/2010

The Board thanked Hugh for his years of service to FWM for over 20 years. The Board thanked Julie for her work on membership and work on Champs each year. The Board thanked Dan for his work on the website, sending out emails and producing the newsletter each month

**Next Meeting:**

The next meeting is 1/16/2010.

Jean made a motion to adjourn, Judy seconded. The meeting was adjourned at 7:20 pm.

Jean Blackburn  
Secretary  
FWM